



L COLOZZI PROPERTY MANAGEMENT, LLC

PRE MOVE OUT INSPECTION CHECK LIST

GENERAL:

- ☐ Walls should be washed or marks removed, including streaks above heaters.
- ☐ Holes in the walls should be filled with spackle and the wall wiped clean of excess spackle.
- ☐ If there are any large holes, such as from wall anchors, the holes will need to be patched and the entire
- ☐ wall painted
- ☐ Remove all cobwebs from walls and ceilings
- ☐ Wall and ceiling vents should be vacuumed and/or washed
- ☐ Clean the switch plates
- ☐ Floors in the kitchen and bath or any linoleum should be cleaned
- ☐ Blinds should be cleaned
- ☐ Light bulbs should be replaced where needed
- ☐ Light covers should be removed from light fixtures and cleaned
- ☐ Everything must be removed from closets (including hangers) and shelves need to be cleaned.

KITCHEN:

- ☐ Range should be completely cleaned, including broiler pans
- ☐ Clean stovetop, panel and dials
- ☐ Drip pans must be cleaned. Replace if they do not appear new after cleaning
- ☐ Clean under and behind stove
- ☐ Clean under and behind fridge
- ☐ Exhaust fans and overhead light should be free from grease and dirt, including filter.
- ☐ Dishwasher should be wiped out, including around the inside of the door
- ☐ Clean inside and outside surface of microwave
- ☐ Defrost refrigerator and remove any water. Do not turn off fridge when vacating.
- ☐ Clean inside refrigerator and under crisper drawers
- ☐ Clean all countertop surfaces
- ☐ Clean the inside and outside of all cabinets. Wipe down all shelves.
- ☐ Clean sink and faucet fixtures
- ☐ Wipe down all pantry shelves
- ☐ Clean light fixtures and covers
- ☐ Wipe off all electrical covers
- ☐ Clean all walls, including ceilings and corners
- ☐ Mop floor
- ☐ Wipe down all baseboards
- ☐ Clean doors and around frames
- ☐ Clean vents on floors or wall

LIVING ROOM:

- ☐ Clean electrical outlet covers
- ☐ Clean light fixtures and covers
- ☐ Vacuum carpet and edges by baseboards
- ☐ Clean walls, ceiling and corners
- ☐ Clean windows, window sills and tracks
- ☐ Clean doors and around door frames
- ☐ Clean all vents on floor or wall
- ☐ Clean out closet and wipe down shelves
- ☐ Remove any cobwebs

BATHROOMS:

- ☐ Tiles should be washed and grout cleaned
- ☐ Vanity and medicine cabinet should be cleaned, including shelves and mirrors
- ☐ Tub, shower, sink and toilet should be cleaned and sanitized
- ☐ Glass door, if applicable should be cleaned so all of the soap scum is removed
- ☐ Exhaust fans should be cleaned
- ☐ Clean bathtub, shower walls and fixtures
- ☐ Clean soap dishes and wipe down towel bars
- ☐ Thoroughly clean toilet inside and out
- ☐ Wipe down all counter tops
- ☐ Clean and wipe out all drawers
- ☐ Clean electrical outlet covers
- ☐ Clean electrical outlet covers
- ☐ Clean light fixtures and covers
- ☐ Clean walls, ceilings and corners
- ☐ Remove any cobwebs

GARAGE:

- ☐ All trash needs to be removed from the premises
- ☐ Clean any stains from floor using an appropriate cleaner
- ☐ Sweep floor

MISCELLANEOUS:

- ☐ Clean ceiling fan blades and draperies
- ☐ Replace any dead smoke detector batteries
- ☐ Remove hooks, ceiling hooks, mounted mirrors etc that you installed. Properly patch holes.
- ☐ Remove all paper towel holders, adhesive (if you installed)